

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

SIEC Members Absent

- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, PSIC
- Justin Turner, PSIC Operations Manager, PSIC
- Emilie Sundie, Project Manager, GITA

22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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AIRS Suite Location for La Paz County

Presenter: Scott Tillman, Department of Public Safety (DPS)

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Mr. Tillman briefed the committee on the desire to move the AIRS suite location for La Paz County from Lake Havasu to the Black Metal site in Mohave County. The Black Metal site was the original planned site, and this move is in line with the original coverage intent. The move will result in both LaPaz and Mohave county receiving coverage. In addition, the move will allow the suite to be linked into the DPS microwave.

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National Emergency Communications Plan Goal 1

Presenter: Michael Todd, PSIC Outreach Manager

Information, Discussion, and Possible Action Item

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Arizona Interagency Radio System (AIRS) Training Project

Presenter: Michael Todd, PSIC Outreach Manager

Information & Discussion Item

Mr. Todd provided an overview to the committee on the status of the AIRS Training Project. A FFY09 IECGP Grant for \$55,000 was awarded to Sedona Fire Department to develop a training program to increase utility and utilization of AIRS as a statewide resource. The PSIC office signed a Memorandum of Understanding (MOU) with Sedona that transferred funding to GITA-PSIC for implementation of the project. Mr. Todd also provided a high level overview of AIRS and the topics that will be covered by the training.

COM-L Working Group Progress Report

Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Mr. Worrell briefed the committee on the progress the Communications Working Group has made. The scope of the workgroup is to address all aspects of Communications Unit training, including designations, certifications, logistics, etc... Mr. Worrell provided an overview of the COML role, the COML training process, national recommendations, key implementations in other states, and the Wildfire Qualifications Review Committee model. Mr. Worrell also detailed the recommendations that the workgroup was considering. The workgroup received value feedback from the SIEC and will continue to make progress.

CASM Project Report

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Ms. Meyerson briefed the committee on the Communications Assets Survey and Mapping (CASM) database project. CASM is provided by the US Dept of Homeland Security, Office of Emergency Communications through the Inter-operable Technical Assistance Program (DHS/OEC ICTAP). Arizona is adopting the use of CASM to collect and maintain information on Public Safety/First Responder communications. Use of CASM is included in Arizona's SCIP Objective 1.3, along with creation of TICPs under Strategic Initiative 1 – Expand and Implement Interoperable Communications Governance Model and Plan. CASM is being populated in 2010 through resources provided by an IECGP grant for \$220,000 requested by the City of Phoenix and MOU'd to the PSIC office for support of CASM deployment statewide. Ms. Meyerson provided an overview of the CASM project plan and a high-level roll-out plan.

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Ms. Meyerson briefed the committee on the Communications Assets Survey and Mapping (CASM) database project. CASM is provided by the US Dept of Homeland Security, Office of Emergency Communications through the Inter-operable Technical Assistance Program (DHS/OEC ICTAP). Arizona is adopting the use of CASM to collect and maintain information on Public Safety/First Responder communications. Use of CASM is included in Arizona's SCIP Objective 1.3, along with creation of TICPs under Strategic Initiative 1 – Expand and Implement Interoperable Communications Governance Model and Plan. CASM is being populated in 2010 through resources provided by an IECGP grant for \$220,000 requested by the City of Phoenix and MOU'd to the PSIC office for support of CASM deployment statewide. Ms. Meyerson provided an overview of the CASM project plan and a high-level roll-out plan.

2010 Brainstorming

Presenter: Paul Wilson, SIEC Co-Chair
Information & Discussion Item

Mr. Wilson presented to the committee a handout of key issues that the SIEC could consider working on in 2010. Mr. Wilson highlighted several of the items on the list including AIRS related issues; Policies, Standards & Procedures; development of a 700 MHz channel usage plan; and meeting NECP Goals. Due to time limitations, a full brainstorming session was not held. Mr. Wilson then opened the floor to the committee to ask for additional issues that the SIEC should consider. Ideas considered included establishing a process for requesting changes to AIRS, Narrowbanding, and training & exercise initiatives.

Call to the Public

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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

Meeting Adjourned at 12:15 PM.

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

SIEC Members Absent

- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, PSIC
- Justin Turner, PSIC Operations Manager, PSIC
- Emilie Sundie, Project Manager, GITA

22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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AIRS Suite Location for La Paz County

Presenter: Scott Tillman, Department of Public Safety (DPS)

Action Item

Mr. Tillman briefed the committee on the desire to move the AIRS suite location for La Paz County from Lake Havasu to the Black Metal site in Mohave County. The Black Metal site was the original planned site, and this move is in line with the original coverage intent. The move will result in both LaPaz and Mohave county receiving coverage. In addition, the move will allow the suite to be linked into the DPS microwave.

Mark Venuti moved that the AIRS Suite located in Lake Havasu be moved to the Black Metal site. Pete Weaver seconded the motion. After discussion, the motion was unanimously carried.

National Emergency Communications Plan Goal 1

Presenter: Michael Todd, PSIC Outreach Manager

Information, Discussion, and Possible Action Item

Mr. Todd briefed the committee on the upcoming evaluation of the Phoenix UASI at the April NASCAR event. The evaluation is being done by the Office of Emergency Communications (OEC) in order to demonstrate that the Phoenix UASI meets Goal 1 of the National Emergency Communications Plan (NECP). Mr. Todd discussed the various opportunities and challenges posed with using the NASCAR event, and provided background on the planning efforts that have taken place to date. Currently, AIRS AZ is not programmed into the AIRS suites installed in Maricopa County. This was done out of a concern that the suites could potentially cause interference on AIRS AZ throughout many portions of the State due to the central location of the Maricopa towers. This configuration, however, prevents the use of the national calling channels within Maricopa County. To resolve the issue, the UASI planners have proposed to the SIEC that AIRS AZ be programmed into the Maricopa AIRS suites for use during planned events or large scale incidents.

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Presenter: Michael Todd, PSIC Outreach Manager

Information & Discussion Item

Mr. Todd provided an overview to the committee on the status of the AIRS Training Project. A FFY09 IECGP Grant for \$55,000 was awarded to Sedona Fire Department to develop a training program to increase utility and utilization of AIRS as a statewide resource. The PSIC office signed a Memorandum of Understanding (MOU) with Sedona that transferred funding to GITA-PSIC for implementation of the project. Mr. Todd also provided a high level overview of AIRS and the topics that will be covered by the training.

COM-L Working Group Progress Report

Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Mr. Worrell briefed the committee on the progress the Communications Working Group has made. The scope of the workgroup is to address all aspects of Communications Unit training, including designations, certifications, logistics, etc... Mr. Worrell provided an overview of the COML role, the COML training process, national recommendations, key implementations in other states, and the Wildfire Qualifications Review Committee model. Mr. Worrell also detailed the recommendations that the workgroup was considering. The workgroup received value feedback from the SIEC and will continue to make progress.

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Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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- Justin Turner, PSIC Operations Manager, PSIC
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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

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**Statewide Interoperability Executive Committee (SIEC)
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Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Action Item

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Information, Discussion, and Possible Action Item

Mr. Todd briefed the committee on the upcoming evaluation of the Phoenix UASI at the April NASCAR event. The evaluation is being done by the Office of Emergency Communications (OEC) in order to demonstrate that the Phoenix UASI meets Goal 1 of the National Emergency Communications Plan (NECP). Mr. Todd discussed the various opportunities and challenges posed with using the NASCAR event, and provided background on the planning efforts that have taken place to date. Currently, AIRS AZ is not programmed into the AIRS suites installed in Maricopa County. This was done out of a concern that the suites could potentially cause interference on AIRS AZ throughout many portions of the State due to the central location of the Maricopa towers. This configuration, however, prevents the use of the national calling channels within Maricopa County. To resolve the issue, the UASI planners have proposed to the SIEC that AIRS AZ be programmed into the Maricopa AIRS suites for use during planned events or large scale incidents.

Mark Venuti moved that AIRS AZ be programmed into the 4 Maricopa county sites. Scott Tillman seconded the motion. After discussion, the motion was unanimously carried.

Arizona Interagency Radio System (AIRS) Training Project

Presenter: Michael Todd, PSIC Outreach Manager

Information & Discussion Item

Mr. Todd provided an overview to the committee on the status of the AIRS Training Project. A FFY09 IECGP Grant for \$55,000 was awarded to Sedona Fire Department to develop a training program to increase utility and utilization of AIRS as a statewide resource. The PSIC office signed a Memorandum of Understanding (MOU) with Sedona that transferred funding to GITA-PSIC for implementation of the project. Mr. Todd also provided a high level overview of AIRS and the topics that will be covered by the training.

COM-L Working Group Progress Report

Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Mr. Worrell briefed the committee on the progress the Communications Working Group has made. The scope of the workgroup is to address all aspects of Communications Unit training, including designations, certifications, logistics, etc... Mr. Worrell provided an overview of the COML role, the COML training process, national recommendations, key implementations in other states, and the Wildfire Qualifications Review Committee model. Mr. Worrell also detailed the recommendations that the workgroup was considering. The workgroup received value feedback from the SIEC and will continue to make progress.

CASM Project Report

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Ms. Meyerson briefed the committee on the Communications Assets Survey and Mapping (CASM) database project. CASM is provided by the US Dept of Homeland Security, Office of Emergency Communications through the Inter-operable Technical Assistance Program (DHS/OEC ICTAP). Arizona is adopting the use of CASM to collect and maintain information on Public Safety/First Responder communications. Use of CASM is included in Arizona's SCIP Objective 1.3, along with creation of TICPs under Strategic Initiative 1 – Expand and Implement Interoperable Communications Governance Model and Plan. CASM is being populated in 2010 through resources provided by an IECGP grant for \$220,000 requested by the City of Phoenix and MOU'd to the PSIC office for support of CASM deployment statewide. Ms. Meyerson provided an overview of the CASM project plan and a high-level roll-out plan.

2010 Brainstorming

Presenter: Paul Wilson, SIEC Co-Chair
Information & Discussion Item

Mr. Wilson presented to the committee a handout of key issues that the SIEC could consider working on in 2010. Mr. Wilson highlighted several of the items on the list including AIRS related issues; Policies, Standards & Procedures; development of a 700 MHz channel usage plan; and meeting NECP Goals. Due to time limitations, a full brainstorming session was not held. Mr. Wilson then opened the floor to the committee to ask for additional issues that the SIEC should consider. Ideas considered included establishing a process for requesting changes to AIRS, Narrowbanding, and training & exercise initiatives.

Call to the Public

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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

Meeting Adjourned at 12:15 PM.

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

SIEC Members Absent

- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, PSIC
- Justin Turner, PSIC Operations Manager, PSIC
- Emilie Sundie, Project Manager, GITA

22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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AIRS Suite Location for La Paz County

Presenter: Scott Tillman, Department of Public Safety (DPS)

Action Item

Mr. Tillman briefed the committee on the desire to move the AIRS suite location for La Paz County from Lake Havasu to the Black Metal site in Mohave County. The Black Metal site was the original planned site, and this move is in line with the original coverage intent. The move will result in both LaPaz and Mohave county receiving coverage. In addition, the move will allow the suite to be linked into the DPS microwave.

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Presenter: Michael Todd, PSIC Outreach Manager

Information, Discussion, and Possible Action Item

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Second: Mark Venuti

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Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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- Justin Turner, PSIC Operations Manager, PSIC
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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

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**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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SIEC Members Absent

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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Second: Mark Venuti

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- Emilie Sundie, Project Manager, GITA

22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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AIRS Suite Location for La Paz County

Presenter: Scott Tillman, Department of Public Safety (DPS)

Action Item

Mr. Tillman briefed the committee on the desire to move the AIRS suite location for La Paz County from Lake Havasu to the Black Metal site in Mohave County. The Black Metal site was the original planned site, and this move is in line with the original coverage intent. The move will result in both LaPaz and Mohave county receiving coverage. In addition, the move will allow the suite to be linked into the DPS microwave.

Mark Venuti moved that the AIRS Suite located in Lake Havasu be moved to the Black Metal site. Pete Weaver seconded the motion. After discussion, the motion was unanimously carried.

National Emergency Communications Plan Goal 1

Presenter: Michael Todd, PSIC Outreach Manager

Information, Discussion, and Possible Action Item

Mr. Todd briefed the committee on the upcoming evaluation of the Phoenix UASI at the April NASCAR event. The evaluation is being done by the Office of Emergency Communications (OEC) in order to demonstrate that the Phoenix UASI meets Goal 1 of the National Emergency Communications Plan (NECP). Mr. Todd discussed the various opportunities and challenges posed with using the NASCAR event, and provided background on the planning efforts that have taken place to date. Currently, AIRS AZ is not programmed into the AIRS suites installed in Maricopa County. This was done out of a concern that the suites could potentially cause interference on AIRS AZ throughout many portions of the State due to the central location of the Maricopa towers. This configuration, however, prevents the use of the national calling channels within Maricopa County. To resolve the issue, the UASI planners have proposed to the SIEC that AIRS AZ be programmed into the Maricopa AIRS suites for use during planned events or large scale incidents.

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Presenter: Michael Todd, PSIC Outreach Manager

Information & Discussion Item

Mr. Todd provided an overview to the committee on the status of the AIRS Training Project. A FFY09 IECGP Grant for \$55,000 was awarded to Sedona Fire Department to develop a training program to increase utility and utilization of AIRS as a statewide resource. The PSIC office signed a Memorandum of Understanding (MOU) with Sedona that transferred funding to GITA-PSIC for implementation of the project. Mr. Todd also provided a high level overview of AIRS and the topics that will be covered by the training.

COM-L Working Group Progress Report

Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Mr. Worrell briefed the committee on the progress the Communications Working Group has made. The scope of the workgroup is to address all aspects of Communications Unit training, including designations, certifications, logistics, etc... Mr. Worrell provided an overview of the COML role, the COML training process, national recommendations, key implementations in other states, and the Wildfire Qualifications Review Committee model. Mr. Worrell also detailed the recommendations that the workgroup was considering. The workgroup received value feedback from the SIEC and will continue to make progress.

CASM Project Report

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Ms. Meyerson briefed the committee on the Communications Assets Survey and Mapping (CASM) database project. CASM is provided by the US Dept of Homeland Security, Office of Emergency Communications through the Inter-operable Technical Assistance Program (DHS/OEC ICTAP). Arizona is adopting the use of CASM to collect and maintain information on Public Safety/First Responder communications. Use of CASM is included in Arizona's SCIP Objective 1.3, along with creation of TICPs under Strategic Initiative 1 – Expand and Implement Interoperable Communications Governance Model and Plan. CASM is being populated in 2010 through resources provided by an IECGP grant for \$220,000 requested by the City of Phoenix and MOU'd to the PSIC office for support of CASM deployment statewide. Ms. Meyerson provided an overview of the CASM project plan and a high-level roll-out plan.

2010 Brainstorming

Presenter: Paul Wilson, SIEC Co-Chair
Information & Discussion Item

Mr. Wilson presented to the committee a handout of key issues that the SIEC could consider working on in 2010. Mr. Wilson highlighted several of the items on the list including AIRS related issues; Policies, Standards & Procedures; development of a 700 MHz channel usage plan; and meeting NECP Goals. Due to time limitations, a full brainstorming session was not held. Mr. Wilson then opened the floor to the committee to ask for additional issues that the SIEC should consider. Ideas considered included establishing a process for requesting changes to AIRS, Narrowbanding, and training & exercise initiatives.

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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

Meeting Adjourned at 12:15 PM.

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

SIEC Members Absent

- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
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Action Item

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DRAFT – Not Yet Approved by the SIEC

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Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Meeting Adjournment

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Second: Mark Venuti

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Regular Public Meeting**

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Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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Information & Discussion Item

Mr. Wilson presented to the committee a handout of key issues that the SIEC could consider working on in 2010. Mr. Wilson highlighted several of the items on the list including AIRS related issues; Policies, Standards & Procedures; development of a 700 MHz channel usage plan; and meeting NECP Goals. Due to time limitations, a full brainstorming session was not held. Mr. Wilson then opened the floor to the committee to ask for additional issues that the SIEC should consider. Ideas considered included establishing a process for requesting changes to AIRS, Narrowbanding, and training & exercise initiatives.

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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

Meeting Adjourned at 12:15 PM.

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

SIEC Members Absent

- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, PSIC
- Justin Turner, PSIC Operations Manager, PSIC
- Emilie Sundie, Project Manager, GITA

22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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AIRS Suite Location for La Paz County

Presenter: Scott Tillman, Department of Public Safety (DPS)

Action Item

Mr. Tillman briefed the committee on the desire to move the AIRS suite location for La Paz County from Lake Havasu to the Black Metal site in Mohave County. The Black Metal site was the original planned site, and this move is in line with the original coverage intent. The move will result in both LaPaz and Mohave county receiving coverage. In addition, the move will allow the suite to be linked into the DPS microwave.

Mark Venuti moved that the AIRS Suite located in Lake Havasu be moved to the Black Metal site. Pete Weaver seconded the motion. After discussion, the motion was unanimously carried.

National Emergency Communications Plan Goal 1

Presenter: Michael Todd, PSIC Outreach Manager

Information, Discussion, and Possible Action Item

Mr. Todd briefed the committee on the upcoming evaluation of the Phoenix UASI at the April NASCAR event. The evaluation is being done by the Office of Emergency Communications (OEC) in order to demonstrate that the Phoenix UASI meets Goal 1 of the National Emergency Communications Plan (NECP). Mr. Todd discussed the various opportunities and challenges posed with using the NASCAR event, and provided background on the planning efforts that have taken place to date. Currently, AIRS AZ is not programmed into the AIRS suites installed in Maricopa County. This was done out of a concern that the suites could potentially cause interference on AIRS AZ throughout many portions of the State due to the central location of the Maricopa towers. This configuration, however, prevents the use of the national calling channels within Maricopa County. To resolve the issue, the UASI planners have proposed to the SIEC that AIRS AZ be programmed into the Maricopa AIRS suites for use during planned events or large scale incidents.

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Presenter: Michael Todd, PSIC Outreach Manager

Information & Discussion Item

Mr. Todd provided an overview to the committee on the status of the AIRS Training Project. A FFY09 IECGP Grant for \$55,000 was awarded to Sedona Fire Department to develop a training program to increase utility and utilization of AIRS as a statewide resource. The PSIC office signed a Memorandum of Understanding (MOU) with Sedona that transferred funding to GITA-PSIC for implementation of the project. Mr. Todd also provided a high level overview of AIRS and the topics that will be covered by the training.

COM-L Working Group Progress Report

Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Mr. Worrell briefed the committee on the progress the Communications Working Group has made. The scope of the workgroup is to address all aspects of Communications Unit training, including designations, certifications, logistics, etc... Mr. Worrell provided an overview of the COML role, the COML training process, national recommendations, key implementations in other states, and the Wildfire Qualifications Review Committee model. Mr. Worrell also detailed the recommendations that the workgroup was considering. The workgroup received value feedback from the SIEC and will continue to make progress.

CASM Project Report

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Ms. Meyerson briefed the committee on the Communications Assets Survey and Mapping (CASM) database project. CASM is provided by the US Dept of Homeland Security, Office of Emergency Communications through the Inter-operable Technical Assistance Program (DHS/OEC ICTAP). Arizona is adopting the use of CASM to collect and maintain information on Public Safety/First Responder communications. Use of CASM is included in Arizona's SCIP Objective 1.3, along with creation of TICPs under Strategic Initiative 1 – Expand and Implement Interoperable Communications Governance Model and Plan. CASM is being populated in 2010 through resources provided by an IECGP grant for \$220,000 requested by the City of Phoenix and MOU'd to the PSIC office for support of CASM deployment statewide. Ms. Meyerson provided an overview of the CASM project plan and a high-level roll-out plan.

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Information & Discussion Item

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Call to Order

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Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Meeting Adjournment

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Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Action Item

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Information & Discussion Item

Mr. Todd provided an overview to the committee on the status of the AIRS Training Project. A FFY09 IECGP Grant for \$55,000 was awarded to Sedona Fire Department to develop a training program to increase utility and utilization of AIRS as a statewide resource. The PSIC office signed a Memorandum of Understanding (MOU) with Sedona that transferred funding to GITA-PSIC for implementation of the project. Mr. Todd also provided a high level overview of AIRS and the topics that will be covered by the training.

COM-L Working Group Progress Report

Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Mr. Worrell briefed the committee on the progress the Communications Working Group has made. The scope of the workgroup is to address all aspects of Communications Unit training, including designations, certifications, logistics, etc... Mr. Worrell provided an overview of the COML role, the COML training process, national recommendations, key implementations in other states, and the Wildfire Qualifications Review Committee model. Mr. Worrell also detailed the recommendations that the workgroup was considering. The workgroup received value feedback from the SIEC and will continue to make progress.

CASM Project Report

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Ms. Meyerson briefed the committee on the Communications Assets Survey and Mapping (CASM) database project. CASM is provided by the US Dept of Homeland Security, Office of Emergency Communications through the Inter-operable Technical Assistance Program (DHS/OEC ICTAP). Arizona is adopting the use of CASM to collect and maintain information on Public Safety/First Responder communications. Use of CASM is included in Arizona's SCIP Objective 1.3, along with creation of TICPs under Strategic Initiative 1 – Expand and Implement Interoperable Communications Governance Model and Plan. CASM is being populated in 2010 through resources provided by an IECGP grant for \$220,000 requested by the City of Phoenix and MOU'd to the PSIC office for support of CASM deployment statewide. Ms. Meyerson provided an overview of the CASM project plan and a high-level roll-out plan.

2010 Brainstorming

Presenter: Paul Wilson, SIEC Co-Chair
Information & Discussion Item

Mr. Wilson presented to the committee a handout of key issues that the SIEC could consider working on in 2010. Mr. Wilson highlighted several of the items on the list including AIRS related issues; Policies, Standards & Procedures; development of a 700 MHz channel usage plan; and meeting NECP Goals. Due to time limitations, a full brainstorming session was not held. Mr. Wilson then opened the floor to the committee to ask for additional issues that the SIEC should consider. Ideas considered included establishing a process for requesting changes to AIRS, Narrowbanding, and training & exercise initiatives.

Call to the Public

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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

Meeting Adjourned at 12:15 PM.

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

SIEC Members Absent

- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, PSIC
- Justin Turner, PSIC Operations Manager, PSIC
- Emilie Sundie, Project Manager, GITA

22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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AIRS Suite Location for La Paz County

Presenter: Scott Tillman, Department of Public Safety (DPS)

Action Item

Mr. Tillman briefed the committee on the desire to move the AIRS suite location for La Paz County from Lake Havasu to the Black Metal site in Mohave County. The Black Metal site was the original planned site, and this move is in line with the original coverage intent. The move will result in both LaPaz and Mohave county receiving coverage. In addition, the move will allow the suite to be linked into the DPS microwave.

Mark Venuti moved that the AIRS Suite located in Lake Havasu be moved to the Black Metal site. Pete Weaver seconded the motion. After discussion, the motion was unanimously carried.

National Emergency Communications Plan Goal 1

Presenter: Michael Todd, PSIC Outreach Manager

Information, Discussion, and Possible Action Item

Mr. Todd briefed the committee on the upcoming evaluation of the Phoenix UASI at the April NASCAR event. The evaluation is being done by the Office of Emergency Communications (OEC) in order to demonstrate that the Phoenix UASI meets Goal 1 of the National Emergency Communications Plan (NECP). Mr. Todd discussed the various opportunities and challenges posed with using the NASCAR event, and provided background on the planning efforts that have taken place to date. Currently, AIRS AZ is not programmed into the AIRS suites installed in Maricopa County. This was done out of a concern that the suites could potentially cause interference on AIRS AZ throughout many portions of the State due to the central location of the Maricopa towers. This configuration, however, prevents the use of the national calling channels within Maricopa County. To resolve the issue, the UASI planners have proposed to the SIEC that AIRS AZ be programmed into the Maricopa AIRS suites for use during planned events or large scale incidents.

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Presenter: Michael Todd, PSIC Outreach Manager

Information & Discussion Item

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Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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SIEC Members Absent

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- Justin Turner, PSIC Operations Manager, PSIC
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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

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**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Information, Discussion, and Possible Action Item

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Action Item

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Action Item

Mr. Tillman briefed the committee on the desire to move the AIRS suite location for La Paz County from Lake Havasu to the Black Metal site in Mohave County. The Black Metal site was the original planned site, and this move is in line with the original coverage intent. The move will result in both LaPaz and Mohave county receiving coverage. In addition, the move will allow the suite to be linked into the DPS microwave.

Mark Venuti moved that the AIRS Suite located in Lake Havasu be moved to the Black Metal site. Pete Weaver seconded the motion. After discussion, the motion was unanimously carried.

National Emergency Communications Plan Goal 1

Presenter: Michael Todd, PSIC Outreach Manager

Information, Discussion, and Possible Action Item

Mr. Todd briefed the committee on the upcoming evaluation of the Phoenix UASI at the April NASCAR event. The evaluation is being done by the Office of Emergency Communications (OEC) in order to demonstrate that the Phoenix UASI meets Goal 1 of the National Emergency Communications Plan (NECP). Mr. Todd discussed the various opportunities and challenges posed with using the NASCAR event, and provided background on the planning efforts that have taken place to date. Currently, AIRS AZ is not programmed into the AIRS suites installed in Maricopa County. This was done out of a concern that the suites could potentially cause interference on AIRS AZ throughout many portions of the State due to the central location of the Maricopa towers. This configuration, however, prevents the use of the national calling channels within Maricopa County. To resolve the issue, the UASI planners have proposed to the SIEC that AIRS AZ be programmed into the Maricopa AIRS suites for use during planned events or large scale incidents.

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Arizona Interagency Radio System (AIRS) Training Project

Presenter: Michael Todd, PSIC Outreach Manager

Information & Discussion Item

Mr. Todd provided an overview to the committee on the status of the AIRS Training Project. A FFY09 IECGP Grant for \$55,000 was awarded to Sedona Fire Department to develop a training program to increase utility and utilization of AIRS as a statewide resource. The PSIC office signed a Memorandum of Understanding (MOU) with Sedona that transferred funding to GITA-PSIC for implementation of the project. Mr. Todd also provided a high level overview of AIRS and the topics that will be covered by the training.

COM-L Working Group Progress Report

Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Mr. Worrell briefed the committee on the progress the Communications Working Group has made. The scope of the workgroup is to address all aspects of Communications Unit training, including designations, certifications, logistics, etc... Mr. Worrell provided an overview of the COML role, the COML training process, national recommendations, key implementations in other states, and the Wildfire Qualifications Review Committee model. Mr. Worrell also detailed the recommendations that the workgroup was considering. The workgroup received value feedback from the SIEC and will continue to make progress.

CASM Project Report

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Ms. Meyerson briefed the committee on the Communications Assets Survey and Mapping (CASM) database project. CASM is provided by the US Dept of Homeland Security, Office of Emergency Communications through the Inter-operable Technical Assistance Program (DHS/OEC ICTAP). Arizona is adopting the use of CASM to collect and maintain information on Public Safety/First Responder communications. Use of CASM is included in Arizona's SCIP Objective 1.3, along with creation of TICPs under Strategic Initiative 1 – Expand and Implement Interoperable Communications Governance Model and Plan. CASM is being populated in 2010 through resources provided by an IECGP grant for \$220,000 requested by the City of Phoenix and MOU'd to the PSIC office for support of CASM deployment statewide. Ms. Meyerson provided an overview of the CASM project plan and a high-level roll-out plan.

2010 Brainstorming

Presenter: Paul Wilson, SIEC Co-Chair
Information & Discussion Item

Mr. Wilson presented to the committee a handout of key issues that the SIEC could consider working on in 2010. Mr. Wilson highlighted several of the items on the list including AIRS related issues; Policies, Standards & Procedures; development of a 700 MHz channel usage plan; and meeting NECP Goals. Due to time limitations, a full brainstorming session was not held. Mr. Wilson then opened the floor to the committee to ask for additional issues that the SIEC should consider. Ideas considered included establishing a process for requesting changes to AIRS, Narrowbanding, and training & exercise initiatives.

Call to the Public

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Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

Meeting Adjourned at 12:15 PM.

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

SIEC Members Absent

- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, PSIC
- Justin Turner, PSIC Operations Manager, PSIC
- Emilie Sundie, Project Manager, GITA

22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Meeting Adjournment

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Second: Mark Venuti

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Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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Meeting Adjournment

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Second: Mark Venuti

The motion was unanimously carried.

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**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

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Meeting Minutes¹

DRAFT – Not Yet Approved by the SIEC

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22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

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DRAFT – Not Yet Approved by the SIEC

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management

SIEC Members Absent

- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, PSIC
- Justin Turner, PSIC Operations Manager, PSIC
- Emilie Sundie, Project Manager, GITA

22 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Paul Wilson, Co-Chair

Approval of Minutes - October 14, 2009 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

Mr. Weaver requested the minutes be changed to reflect his correct title of Director, Maricopa County Department of Emergency Management. The motion was unanimously carried.

¹ Pursuant to A.R.S. 38-341-01(B), minutes of the Statewide Interoperability Executive Committee are recorded by tape recorder. Taped minutes are maintained in the office of the Government Information Technology Agency. Public access and review of SIEC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 364-4498 to arrange for an audio of the tape-recorded proceedings.

AIRS Suite Location for La Paz County

Presenter: Scott Tillman, Department of Public Safety (DPS)

Action Item

Mr. Tillman briefed the committee on the desire to move the AIRS suite location for La Paz County from Lake Havasu to the Black Metal site in Mohave County. The Black Metal site was the original planned site, and this move is in line with the original coverage intent. The move will result in both LaPaz and Mohave county receiving coverage. In addition, the move will allow the suite to be linked into the DPS microwave.

Mark Venuti moved that the AIRS Suite located in Lake Havasu be moved to the Black Metal site. Pete Weaver seconded the motion. After discussion, the motion was unanimously carried.

National Emergency Communications Plan Goal 1

Presenter: Michael Todd, PSIC Outreach Manager

Information, Discussion, and Possible Action Item

Mr. Todd briefed the committee on the upcoming evaluation of the Phoenix UASI at the April NASCAR event. The evaluation is being done by the Office of Emergency Communications (OEC) in order to demonstrate that the Phoenix UASI meets Goal 1 of the National Emergency Communications Plan (NECP). Mr. Todd discussed the various opportunities and challenges posed with using the NASCAR event, and provided background on the planning efforts that have taken place to date. Currently, AIRS AZ is not programmed into the AIRS suites installed in Maricopa County. This was done out of a concern that the suites could potentially cause interference on AIRS AZ throughout many portions of the State due to the central location of the Maricopa towers. This configuration, however, prevents the use of the national calling channels within Maricopa County. To resolve the issue, the UASI planners have proposed to the SIEC that AIRS AZ be programmed into the Maricopa AIRS suites for use during planned events or large scale incidents.

Mark Venuti moved that AIRS AZ be programmed into the 4 Maricopa county sites. Scott Tillman seconded the motion. After discussion, the motion was unanimously carried.

Arizona Interagency Radio System (AIRS) Training Project

Presenter: Michael Todd, PSIC Outreach Manager

Information & Discussion Item

Mr. Todd provided an overview to the committee on the status of the AIRS Training Project. A FFY09 IECGP Grant for \$55,000 was awarded to Sedona Fire Department to develop a training program to increase utility and utilization of AIRS as a statewide resource. The PSIC office signed a Memorandum of Understanding (MOU) with Sedona that transferred funding to GITA-PSIC for implementation of the project. Mr. Todd also provided a high level overview of AIRS and the topics that will be covered by the training.

COM-L Working Group Progress Report

Presenter: Mike Worrell, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Mr. Worrell briefed the committee on the progress the Communications Working Group has made. The scope of the workgroup is to address all aspects of Communications Unit training, including designations, certifications, logistics, etc... Mr. Worrell provided an overview of the COML role, the COML training process, national recommendations, key implementations in other states, and the Wildfire Qualifications Review Committee model. Mr. Worrell also detailed the recommendations that the workgroup was considering. The workgroup received value feedback from the SIEC and will continue to make progress.

CASM Project Report

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, PSIC Office
Information & Discussion Item

Ms. Meyerson briefed the committee on the Communications Assets Survey and Mapping (CASM) database project. CASM is provided by the US Dept of Homeland Security, Office of Emergency Communications through the Inter-operable Technical Assistance Program (DHS/OEC ICTAP). Arizona is adopting the use of CASM to collect and maintain information on Public Safety/First Responder communications. Use of CASM is included in Arizona's SCIP Objective 1.3, along with creation of TICPs under Strategic Initiative 1 – Expand and Implement Interoperable Communications Governance Model and Plan. CASM is being populated in 2010 through resources provided by an IECGP grant for \$220,000 requested by the City of Phoenix and MOU'd to the PSIC office for support of CASM deployment statewide. Ms. Meyerson provided an overview of the CASM project plan and a high-level roll-out plan.

2010 Brainstorming

Presenter: Paul Wilson, SIEC Co-Chair
Information & Discussion Item

Mr. Wilson presented to the committee a handout of key issues that the SIEC could consider working on in 2010. Mr. Wilson highlighted several of the items on the list including AIRS related issues; Policies, Standards & Procedures; development of a 700 MHz channel usage plan; and meeting NECP Goals. Due to time limitations, a full brainstorming session was not held. Mr. Wilson then opened the floor to the committee to ask for additional issues that the SIEC should consider. Ideas considered included establishing a process for requesting changes to AIRS, Narrowbanding, and training & exercise initiatives.

Call to the Public

During the call to the public, three requests were made to the commission to address AIRS related issues, and usage of 700 MHz channel allocation. Mr. Wilson requested that each agency prepare a written request and submit to staff for SIEC consideration at a future meeting and possible assignment to the technical and operations workgroups.

Meeting Adjournment

Motion: Scott Tillman motioned to adjourn the meeting.

Second: Mark Venuti

The motion was unanimously carried.

Meeting Adjourned at 12:15 PM.

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, January 19, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

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